

## Amending Bylaw No. 2016–1

### To Amend the Bylaws and Rules of Professional Conduct of the Canadian Institute of Actuaries (Disclosure of Criminal Convictions<sup>1</sup>)

**WHEREAS** in 2014, the CIA’s law firm Fasken Martineau DuMoulin made several recommendations for changes within the Institute to better support Guiding Principle #1, including the implementation of a requirement for members to disclose *Criminal Convictions*;

**WHEREAS** the Governance Committee further investigated the law firm’s report and made recommendations to the Board, in June 2015, with regard to actions which could be taken by the Institute in order to enhance its ability to protect the public interest;

**WHEREAS** the Board discussed and approved, in principle, on June 16, 2015, a proposed approach to implementing a requirement for applicants to the Institute, as well as existing members, to disclose any *Criminal Convictions*;

**WHEREAS** the Board discussed and approved, on September 30, 2015, an implementation plan which combined, under the heading of “Protection of the Public Interest”, the requirement for disclosure of *Criminal Convictions* with proposed changes to the Continuing Professional Development (CPD) Requirements;

**WHEREAS** on November 26, 2015, the Board reviewed and approved for release to the membership for consultation, draft modifications to the Bylaws and Rules of Professional Conduct related to the disclosure of *Criminal Convictions* and revisions to the CPD Requirements;

**WHEREAS** on March 23, 2016, the Board discussed the results of the member consultation on the proposed amendments and decided

- To proceed with the implementation of the proposed changes related to the disclosure of *Criminal Convictions*, with alternative effective dates; and
- To abandon, pending further review, the proposed changes related to CPD;

**WHEREAS** on April 26, 2016, the Board reviewed and approved in principle, draft modifications to the Bylaws and Rules of Professional Conduct related to the disclosure of *Criminal Convictions*;

**WHEREAS** the Board was presented, on or about May 9, 2016, with a final proposal and draft modifications (English and French) to the Bylaws and Rules of Professional Conduct related to the disclosure of *Criminal Convictions*;

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<sup>1</sup> For the purposes of this document, *Criminal Conviction* refers to the definition stated in the CIA Bylaws.

**WHEREAS** the Board is of the view that it is in the interest of the members and of the Institute to adopt the amendments to the Bylaws and Rules of Professional Conduct, as indicated in the documents provided to the members of the Board on or about May 9, 2016;

**THEREFORE, BE IT RESOLVED**

**THAT** the English and French versions of the Bylaws of the Institute be modified, as indicated in the documents provided to the members of the Board on or about May 9, 2016 and annexed as appendix A (English) and appendix B (French) to Amending Bylaw No. 2016–1.

**THAT** the English and French versions of the Rules of Professional Conduct of the Institute be modified, as indicated in the documents provided to the members of the Board on or about May 9, 2016 and annexed as appendix C (English) and appendix D (French) to Amending Bylaw No. 2016–1.

**THAT** the changes referred to above and hereby adopted by the Board shall have force and effect as of September 1, 2016, provided such changes are confirmed by the members at the CIA Annual Meeting on June 28, 2016.

Adopted by the members of the Board on May 16, 2016 and confirmed by the members of the Institute at the CIA Annual Meeting on June 28, 2016.

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President

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Secretary-Treasurer