



Canadian
Institute
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Memorandum

To: All CIA members
From: John Dark, Chair
Professionalism and Credential Monitoring Board
Date: April 9, 2024
Subject: Report on Criminal Conviction Disclosures – January 1, 2023, to December 31, 2023

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Background

Pursuant to Bylaws 4.3.6, 4.3.7 and 4.3.8, all members are required to disclose to the Executive Director of the Institute any criminal conviction of which they have been the object within 30 days following the criminal conviction. As well, pursuant to Bylaw 4.2.2.iii, disclosure of any criminal conviction is a requirement for enrolment in the CIA. Such a disclosure on an enrolment application would trigger a review and assessment by the Professionalism and Credential Monitoring Board (PCMB), which may or may not impact the approval of the application, in accordance with Bylaw 4.2.3.

Section 8 of the [Policy on Disclosure of Criminal Convictions](#) requires that members be regularly advised of the results of the criminal conviction disclosure assessments conducted by the PCMB.

Report

There were no criminal convictions disclosed in 2023.

Any questions regarding the disclosure of criminal convictions should be directed to [Michel Simard](#), Executive Director.

JD



The Canadian Institute of Actuaries (CIA) is the qualifying and governing body of the actuarial profession in Canada. We develop and uphold rigorous standards, share our risk management expertise, and advance actuarial science to improve lives in Canada and around the world. Our more than 6,000 members apply their knowledge of math, statistics, data analytics, and business in providing services and advice of the highest quality to help Canadian people and organizations face the future with confidence.